

Kingdom Academy Job List 2017-2018

ADMINISTRATOR: Brian Steffen

TRUSTEES:

SCHOOL BOARD MEMBERS:

Jim Bloomfield (Maintenance Coordinator)

Jeff Schaden (Vice President)

Dave Moser (Treasurer)

Aaron Isch (President)

Rich Pfister (Secretary)

SPECIALS TEACHERS:

Physical Ed:

Music:

Library:

Art:

SCHOOL PICNIC: Board Members & Administrator

CALENDERS (Prayer/cleaning & Annual School): Secretary

SCHOOL WEB PAGE MAINTENANCE: Vice President

CALL LIST: Teachers

CLASSROOM VOLUNTEERS COORDINATOR:

CLASSROOM VOLUNTEERS: Monday

Tuesday (EVERY OTHER)

(EVERY OTHER)

Wed (Every Other)

(EVERY OTHER)

Thursday

Friday

SCHOOL CUSTODIAN: Carissa Studabaker

SCHOOL CLEANING ORGANIZATION/SUPPLIES: Jeff Yergler/Resource Maint.

FIELD TRIP COORDINATOR:

GRADE PARKING LOT:

SNOW REMOVAL:

SCHOOL PARTIES

THANKSGIVING (Nov 21st)

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.
- 7.
- 8.

CHRISTMAS (DEC 18)

1. (Chairperson)
- 2.
- 3.
- 4.
- 5.
- 6.

END OF SCHOOL YEAR (May 25)

1. (Games Chairperson)
- 2.
- 3.
- 4.
- 5.
- 6.
- 7.
- 8.

FOOD STAND AT HS PLAY (March 8 & 9)

- 1.
- 2.
3. There will be a sign up sheet to make cookies to sale.

MEDICAL RECORDS: Sherry Snodgrass

RENTAL OF MULTIPURPOSE ROOM: Jodi Reinhad (Kent)

RENTAL CALENDAR UPDATES: Jodi Reinhard (Kent)

TUITION ASSISTANCE FUND: Jim Bloomfield

SCHOOL PICTURES ORGANIZER:

LUNCH COOK: Jessie Steffen

SCHOOL DELAY/CANCELLATION TEAM: Administrator (Brian Steffen), Aaron Isch & Jeff Schaden

FUNDRAISER AUCTION (OCT 31)

Meal chairperson

1.

There will be sign up sheets for bringing food and doing various kitchen shifts closer to the auction.

Fundraising Chairperson

2.

Cashiers 4 4:15-6:30

1.

2.

Cashiers 7 6:15-9:00

1.

2.

3.

4.

Clerks 6:30 - 9:00

1.

2.

Bid Taker

1.

Auction Carriers 6:30 - 7:45

1.

2.

Auction Carriers 7:45 - 9:00

1.

2.

Set up

1.

2.

3.

Parking (1 adult & boys)

1.

2.

Silent Auction Paper Collector

(at close of silent auction 6:30-6:45)

1.

2.

3.

4.

Babysitting

(6:30- 7:30)

(Can be Jr H and HS girls)

1.

2.

(7:30 - 8:30)

(Can be Jr H and HS girls)

1.

2.

KIDS KORNER (Open until 6)

1.

2.